Statement of intent

Precious Times takes seriously its responsibility to ensure children attending are fully cared for which includes taking into account any allergies or intolerances. Precious Times is aware that children may develop allergies or have allergic reactions to a variety of things.

All staff at Precious Times are fully first aid trained and further training will be available if necessary for example specialist equipment such as an auto adrenalin injector.

Staff will be made aware of any new developments in treatment and procedures of allergies by receiving training whenever possible.

Should a child attending Precious Times have an allergy then all staff will be informed of treatment and procedures in case of reactions.

Information about the 14 major Allergens is available in the office which adheres to the Food Standards Agency's Food Information Regulation which came into place in December 2014 (see attached information at the end of policy). All of the food used for children has been checked for these allergens and the information stored in the file in the office labelled Food Allergens.

Procedure

Upon admittance to the setting all parents will be required to fill in a registration form, this form requires you to state any allergies your child has.

This information will then be passed onto all staff with any background information on the allergy itself. This will help all staff to gain an understanding on the allergy and any precautions they may have to take, the information will be placed on the allergy list displayed in the kitchen and the blossom app.

Where applicable training will be given to staff and in some cases the community nurse will be on hand with any advice.

If any medication / treatment (such as an inhaler for asthma) is required to be given to your child to help control / prevent their allergy then you will be asked:-

- To fill in an ongoing medication form and keep us up to date with any changes to their condition or the medication.
- To clearly label the medication with child's full name and the date on it.
- Provide a demonstration of how to administer the treatment. We will seek medical support to train our staff if required.

We will do the following to support your child during their time with us:-

• Information about the child's specific needs will be shared with all staff before the child starts in the setting and displayed on the allergy list in the kitchen and the blossom app.

- The Nursery Manager will carry out a full Allergy Risk Assessment with the parent where all aspects are discussed and any questions answered to reassure both the parents and staff.
- All food prepared for a child with a specific allergy will be prepared in an area where there is no chance of contamination and served on equipment that has not been in contact with this specific food type, e.g. nuts, dairy
- All staff and Parents will work together to ensure a child with specific food allergies receives no food at nursery that may harm them. This may include designing an appropriate menu or substituting specific meals on the current nursery menu.
- All staff and Parents will work together to produce a care plan detailing what to do in a emergency situation.

In the event of a child suffering an allergic reaction during our care:-

- A first aid trained member of staff will administer the appropriate treatment (in accordance with the child's care plan) and parents informed. This will be recorded in writing.
- If the allergic reaction is severe a member of staff will summon an ambulance immediately and follow their instructions.
- Whilst waiting for the ambulance, we will contact the emergency contact and arrange to meet them at the hospital
- A member of staff must accompany the child and collect together registration forms, relevant medication sheets, medication and child's comforter and the child's health care plan
- Staff must remain calm at all times; children who witness an allergic reaction may well be affected by it and may need lots of cuddles and reassurance
- All incidents will be recorded, shared and signed by parents at the earliest opportunity.

This policy was adopted at a meeting of Managers and Directors 9th January 2015

Mrs Kerry L Francis Miss Kerry L Whitney Mrs Helen Jackson Miss Vicki Mckay

Policy revised date	Revised by
09 February 2015	Mrs Kerry L Francis Miss Kerry L Whitney Mrs Helen Jackson Miss Vicki Mckay
24 April 2018	Mrs Kerry L Francis Miss Kerry L Whitney Mrs Helen Jackson
15 th November 2022	Mrs Kerry L Francis Miss Kerry L Whitney Mrs Helen Jackson

